



EGYPT-JAPAN UNIVERSITY OF SCIENCE AND TECHNOLOGY
الجامعة المصرية اليابانية للعلوم و التكنولوجيا
エジプト日本科学技術大学

2022 | International Students Guide



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Welcome to E-JUST



Dear International Students,

“Ahlan w Sahlan”, “Youkoso” Welcome to Egypt-Japan University of Science and Technology – Alexandria, Egypt!

We would like to thank you for joining our community and encourage you to make the most out of your time here. Your college experience will be what you make it and your opportunities will only be limited by the limits you put on yourself.

With the start of a new academic year, take advantage of all of the services available to help you achieve your full potential. Supporting you is our mission. So, here is a guide that we believe will be of great assistance.

Your Offices on Campus

Regional and International Affairs Office

Regional and International Affairs (RIA)

- Location: Ground floor, Administrative Building, Main Campus
- Email: international.affairs@ejust.edu.eg

Student Affairs Office / Academic Affairs Office

Registration Team:

- Location: Ground floor, Administrative Building, Main Campus
- Email: pg.registration@ejust.edu.eg

Graduation Team:

- Location: Ground floor, Administrative Building, Main Campus
- Email: pg.graduation@ejust.edu.eg



Campus Management

- Location: 1st floor, Headquarter (HQ)
- Email: housing@ejust.edu.eg
- Mr.Khaled Selim– Campus and Housing General Manager
Email: khaled.selim@ejust.edu.eg
- Mr. Amr Eid – Maintenance Unit Manager
Phone: 002 01000033636

Travel Plans

We understand that travelling and residing abroad can be overwhelming and many of our students may not have travelled abroad before, so here are a couple of things that our international students might find helpful:

Travel Tips:

- Print out your acceptance letter (just in case!).
- Travel with dollars not with one's home currency.
- Bring enough cash to withstand the start-up month in Egypt (for scholarship students)
- Exchange in the Airport from dollars to Egyptian pounds
- Don't over-pack.
- Carry a spare copy of your passport.
- Keep important items in a carry-on language.
- Write down on a piece of paper the contact info and address of your guesthouse.
- Let your bank know to which country you're travelling to and when.
- Scan your important documents and email them to yourself.
- Don't forget your yellow fever card.
- Keep in mind the validity of the PCR test and the travel date when booking an appointment for the test



What to bring and what not:

✔ What to bring	✘ What not to bring
Power Adaptor	Alcoholics
Medications	Drugs
Scarf, used as a head cover in case you want to tour some religious sites.	Pocket-Knives
Umbrella	Firearms, including sporting guns
Sunglasses	Live, frozen or stuffed birds or any bird-derived products
Swimming Suit	Lighter
Warm clothes	*Note: <i>Most of these items/recommendations are optional and it depends on the person's lifestyle and preferences.</i>
Cap	
Comfortable shoes	
One Formal Attire	
Traditional Dress	
Local Food / snacks from your home country	
A couple of towels	
Laptop and Camera	

****Note: Bring native or local canned food and snacks (non-perishable foods) from your home country as they may not be available in Egyptian store.**



Visa & Residency

Egypt entry visa:

- Egypt requires that you have a student visa in order to enter the country. You will need to check with the Egyptian consulate/embassy in your country.
- As part of the application process, you must submit a copy of your passport, along with the acceptance letter provided by E-JUST Regional and International Affairs office (RIA). Additional documents like medical certificate and bank statements might also be required.
- Kindly note that issuance and renewal of student visas is at the discretion of the Egyptian government.

How to Apply for a Visa to Enter Egypt:

- You may acquire a visa application form from any Egyptian consulate/embassy.
- Do not wait until the last minute to apply. Allow yourself several weeks for getting the visa as usually visa processing takes several weeks.
- After arrival to Egypt, you must apply for the residency permit at the Egyptian passport administration with help of E-JUST RIA office.
- Some nationalities, must acquire passport registration stamp from the passport administration within the first ten days of arrival.

Residence permit:

According to Egyptian regulations, international students get residence permits for one year, renewed annually. RIA office supports international students to get/renew their residence permits in Egypt through:

- Issuing all the supporting documents which are needed to apply for the residence permit.
- Accompanying students to the passport administration to proceed with his/her application for residence permit.
- The student must apply for the residence permit after his/her arrival in Egypt (within the first two weeks of arrival)
- Renewing the residence permit, usually takes a while. So the student should start the application for renewing the residency one month before the expiration date.

Finances & Budgeting

Financial arrangements before you leave:

Cost of living usually varies according to individual student's choices and lifestyle. We advise you students to have some cash money (In Dollars) when you come to Egypt. **Upon arrival at Cairo international airport, exchange into Egyptian pounds what you need for your first month in Egypt.**

Egypt is a cash-based society. It is necessary to always have a minimum of LE 300 in the pocket. In addition, new students must be certain to bring enough start-up cash, since it may take up to one month to open a bank account or to receive your monthly stipend (in case you have a scholarship). E-JUST does not provide an up-front financial aid.

Keep your bank account open at home, or open up a bank account before you leave. Be sure to check with your bank to determine what fees you may be charged for each overseas ATM transaction.

Students who are awarded a scholarship will receive their stipend on a monthly basis (by the end of each month).

Cost of Living

In order to give you a better sense of how much it costs to live in Egypt, here is a link to a useful website; <https://www.numbeo.com/cost-of-living/in/Alexandria>





Egyptian Currency

Opening a Bank Account

Students who are awarded a scholarship need to open a bank account to receive their monthly stipend.

- The RIA office support students to open their bank accounts by issuing all the supporting documents which are needed to open a bank account.
- Accompanying students to the bank to open the account.
- The student must share the bank account number and information with the RIA and Financial affairs office to receive his/her stipend.

Banking and Currency

The official currency of Egypt is the Egyptian Pound (EGP). The symbol used for the EGP is L.E or in Arabic (ج.م). In Arabic, Egyptian pounds are called “gineih” and piasters are called “qirsh” The Egyptian pound is mainly a paper currency and there are various denominations.

Paper notes are available in the form of 5 ,10 ,20 ,50 ,100 ,200 and 1. Coins are available in denominations of 1 EGP, 50 and 25 piaster. All Egyptian notes are bilingual with an Arabic and English face.

Currency exchange is available at official banks and they have better exchange rate than official money exchange offices and bigger hotels. Banking hours are from 8:30am to 2:00 pm (Sunday to Thursday). Banks are closed on Fridays, Saturdays and national holidays.

Coping with the culture

The choice to live and study abroad is a major undertaking in cross-cultural living and learning. It will not be easy, and the process will progress over a number of months. The payoff, if successful, is immense. You will learn about yourself and your home culture as you learn about Egyptians and their culture. It is common for new arrivals to go through a period of culture shock, a (sometimes) anguishing period of reaction and adjustment to a new, unfamiliar environment.

Food

The Egyptian cuisine is known to be rich in spices and herbs such as; cumin, garlic, coriander, mint, cloves etc. It shares some qualities with the Eastern Mediterranean cuisine.

The Egyptian cuisine makes heavy use of legumes, vegetables and fruit. The most common meats in Egyptian cuisine are; pigeon, chicken and beef but they are more on the expensive side.

The food in Alexandria and the coast of Egypt tend to use a great deal of fish and seafood, Our traditional drink is red tea “Shai”.

To know more, go to this website:

<https://www.memphistours.com/Egypt/Egypt-Wikis/Egypt-Information/wiki/Egyptian-Food>

Dress Code

Egypt is known to be a Muslim conservative country but unlike the norm in other Arabian countries, we do not have a traditional dress. However, we advise our students to dress modestly to avoid any unwanted attention. For example, no crop tops and no miniskirts and short dresses. But in touristic places, you can dress freely.

Being a student at E-JUST requires you to be responsible of your actions, abide by the rules and be as presentable as possible. E-JUST has its own dress code for all of its students, staff and academics to follow in order to maintain the university’s public image and professionalism, thus, as long as you are on campus and common dorm areas, kindly abide by the dress code. However, you are free to wear what you wish outside of campus.



E-JUST's Dress Code (Outfits and things to avoid on campus):

- Ripped Jeans.
- Neck chains and bracelets (Males).
- Face covering veil.
- Any kind of caps in the buildings (Males).
- Have long hair in an odd way (Males).
- Shorts or Bermuda shorts.
- Slippers or flip-flops.
- Miniskirts or short blouses with tight pants.
- Pajamas, training outfits or home robes.
- Sleeveless or strapped blouses as well as transparent pieces of clothing.

Religion:

Religion in Egypt controls many aspects of social life and is endorsed by law, and the state religion of Egypt is Islam.

The two most recognized religions in Egypt are Islam and Christianity. Approximately %94.9 of the population of Egypt is Muslim and the Christians represent about 5% of the population. The vast majority, %95, of Christians in Egypt belong to the Coptic Orthodox Church of Alexandria. Freedom of worship and beliefs are recognized in Egypt. Mosques and churches are to be found everywhere.

Language:

The official language of Egypt is standard Arabic, however, the day-to-day language used is Egyptian Arabic, which is a local dialect.

On campus, most E-JUST students, staff and academics are able to speak English.

Our international students are able to pick up the local dialect easily and with the help of Arabic courses in the preparatory year, speaking in Egyptian Arabic won't be a challenge.

Customs and Traditions:

In the Egyptian society, respecting the privacy and the existence of the opposite sex is a highly important aspect in the day to day life.

For example you will find segregated facilities like separate metro cars for men and women. Also at E-JUST, men are not allowed into the women's dormitories and vice versa. Same goes for separate training hours for both at the activities hub to respect their freedom and privacy. From that light, Showing public affection is considered against the society's & E-JUST's moral codes.

We understand that E-JUST international students come from different cultures and traditions and it may be challenging to adapt to the Egyptian culture, however, it is essential for foreigners to understand and respect the culture of the country they are in.

Weather:

Egypt is known for its warm desert-like climate but unexpectedly temperatures can vary considerably throughout the year. For example, Alexandria and Borg-Al Arab can get rainier than Cairo and it definitely differs from one location to the other.

Average Temperatures in Egypt:

- Summer in Egypt varies from 33° Celsius/93° Fahrenheit to well over 43° Celsius/110° Fahrenheit
- Fall in Egypt varies from 18 ° Celsius/63° Fahrenheit to around 28° Celsius/83° Fahrenheit
- Winter in Egypt varies from 9° Celsius/48° Fahrenheit to about 18° Celsius/64° Fahrenheit
- Spring in Egypt varies from 15° Celsius/93° Fahrenheit to 30° Celsius/86° Fahrenheit

Transportation:

On Campus:

E-JUST Shuttle Services are available for the commute between the headquarters and the main campus on a daily basis. A time schedule will be provided upon arrival. It is free of charge.



A bus leaves Borg El-Arab for Alexandria city approximately every one hour.

It is considered one of the cheapest methods.

You can catch it from the bus stop next to El-Atiq Mosque and you will get dropped off in El-Shataby next to Alexandria University.

Mainly Tuk Tuks are used for commuting around Borg El-Arab, it is very cheap and efficient. The fare differs according to the distance but to go downtown it costs around 5 to 10 LE.

Taxi with fare meters can be found around the downtown area of Borg Al-Arab City. The fare meter starts from around 7 LE. However, TukTuks are more abundant.



You can book a cab through “Halan” application.

The application is available for android and IOS phones and the fare differs according to the distance. The meter starts from 7 LE.

Also, there is a minibuses station in town to commute to Alexandria for 10LE.

Getting around Alexandria and Cairo:

Metro: The metro system or the subway metro in Cairo covers many areas. It has 3 lines and it covers 92 stations all over the city. It costs around 5 to 10 LE.

Railways: The Egyptian railway system is the best way for long journeys. There are three classes of carriage on the train; the first and the second ones are air-conditioned. There are sleeping trains but the price will be much more than normal ones. It costs around 100 to 250 LE one way trip.

El Tram: it is more like metro but much slower and not underground. It is very cheap but reaches far and many places in Alexandria. It costs around 5 LE.

Buses: Buses are one of the most popular means of transportation in Egypt. They are wide spread. It is considered one of the cheapest transportation means and it is easily accessed. When you pay the fare, you should take a ticket to prove your payment later. Each bus has a bus number in Arabic on the front in the driver's upper area. It costs around 5 LE.

Microbuses: Microbuses are well known for their high speed. They are also very widespread in Cairo and all other governorates. They are smaller than buses. The fare differs from one place to another depending on the distance and there is no ticket. Microbuses are easily accessed as they can be found at certain stations for 2 to 10 LE.

Taxis: Taxis are one of the most preferable means of transportation in Egypt because they are faster and more relaxed. However, they are more expensive than other means. It is better to ask a local beforehand to avoid overpaying and kindly ask the driver to operate the meter or agree with him on the fare beforehand.



Uber and Careem: Uber and Careem services are types of private cars reserved from a specific application from the mobile store.

They are better than the usual taxi because the fare is known and calculated based on a particular system.

Tuk Tuk(Tricycle): they are common in towns and small villages, are very cheap and used as a mean of transportation.

How to travel from Alexandria to Cairo (and vice versa):

Since Cairo is the capital of Egypt, it hosts most if not all of the international countries' embassies/consulates. So sometimes, our international students travel there for various reasons, such as to renew passport. Here is a simple schedule demonstrating the means available to do so.

Means of Transportation	Price	Notes	Average Duration
Train	100 LE	Egyptian railway	3 hours
Bus	Varies	Superjet or Gobus	
Local Minibus	75 to 80 LE	Long-time till departure	
Swvl or Uber bus	90 to 130 LE	Mobile application	

Shopping



The biggest supermarket in town is “Fathalla”.

where you can find most of your needs. It’s a 10 minute ride from E-JUST campus.



Another big store where you can get your needs is Carrefour. It is located at El-Orouba mall on North Coast Rd. It’s open every day from 10:00 am – 12:00 am. Moreover, Shopping for clothes and more specific items can be done in Alexandria City Centre.

<https://www.carrefouregypt.com/> to give you a sense of what kinds of products and ingredients found in Egyptian markets.

Online Shopping

- Amazon.com: <https://www.amazon.eg>
- Jumia.com: <https://www.jumia.com.eg/>



Campus Life and Student Services

Since E-JUST is all about cultural diversity and creating an international environment to cater for all of our students whether they are Egyptian or foreigners, we do our best to provide different activities that will give you the opportunity to explore many aspects of the Egyptian culture and get to form new friendships easily and smoothly.



Trips and Tours

E-JUST organizes a yearly trip to one of the touristic cities in Egypt for our international students. Average duration is 3 to 5 days.

Also, E-JUST organizes a couple of one day trips to touristic attraction sites.

Cultural Activities (Meet & Greet, International Week, movie night)

E-JUST makes effort to help our international students get accustomed to us, the Egyptian culture and make them feel at home.

We highly encourage you to get sociable and participate in our weekly, monthly or yearly activities and events such as; meet & greets, international week, movie nights and much more.

So, don't forget to bring stuff from your home country such as traditional wear/clothes, food, instruments for our show and tell.



Restaurants and Dining Options

Food and culture are an essential part of the university experience at E-JUST.

We are also committed to ensuring that our students have access to healthy food options.

Below is a list of options for on-campus restaurants and cafes and their operating hours:

Venue	Location	Working Hours	
		From	To
Le Nerval Restaurant	Activities Hub Building – 1st Floor	7:00 am	9:00 pm
E-JUST Café	Administrative building	9:00 am	10:00 pm
E-JUST Guest House Restaurant	E-JUST Guest House Ground floor	7/24	
Japanese Restaurant	Administrative building	12:00 pm	10:00 pm
Supermarket / Stationary Shop	Administrative building	9:00 am	10:00 pm

Medical Assistance

The university clinic is open daily from 9:00 am – 4:00 pm.

E-JUST is conveniently located in New Borg El-Arab City close to Al-Salam Royal Hospital.

A doctor and ambulance are available on campus on call 24/7.

ATMs

Two Automated Teller Machines (ATM) are available on campus.

National Bank of Egypt's ATM is located on the ground floor of the administrative building while the Arab African International Bank's ATM is located at the eastern fence of the administrative building close to the main entrance.

Sports

E-JUST recognizes that students are different and are motivated by sports and physical activities.

We also recognize that getting physically active positively affects students' energy, improves their mental health and their academic performance.

E-JUST has a one of a kind sports facility. The Activities Hub building includes a heated indoor swimming pool, a squash court and fully equipped gymnasium and locker rooms.

The secondary campus also includes four football fields, two tennis courts and a multi-purpose sports court.

E-JUST has a full staff of full-time coaches and trainers available on campus.

Security

E-JUST considers the safety of its students of the utmost importance.

There is a security office on campus guarding E-JUST premises 24/7.

All students must carry their ID cards all the time and show to the officers when needed.

Health Check-up & How to use the medical card

Health Check-up (after Arrival) HIV Test

According to the Egyptian Ministry of Higher Education regulation, any international student must undergo HIV Test in Egypt after arrival at one of the governmental hospitals in Egypt, and in case the test is positive, the student will be deported.

- RIA office coordinates conducting the HIV test to the new international students.
- Usually the result of the test is received after 2 weeks.

Medical Insurance and the medical card

All students under scholarships will be covered by a medical company that has agreements with E-JUST. Thus, here is how to use it;

- Students will be given their medical cards and the network of doctors / clinics / pharmacies or hospitals covered by the insurance company.
- Stick to the network in order to save a lot of money.
- Show your medical card at the reception area and follow their instructions if there is any.



Accommodation & House manners

Accommodation Overview:

Our campus offers various housing options to accommodate single and married students, academic staff and visiting scholars.

Room Fittings:	Apartment Fittings:
<ul style="list-style-type: none">• Chair• Desk (with drawers)• Bed (with mattress)• Bed-side table• Wardrobe• Air-Condition• 3 Item set of Bed Lenin (1 sheet and 1 pillow-cover),a pillow and a Duvet• Carpet	<ul style="list-style-type: none">• Shared Bathroom• Shared Kitchen<ul style="list-style-type: none">o Stoveo Oveno Sinko Refrigeratoro Cupboards
**Note: No Kitchen utensils will be provided	

Domestic Facilities and Utilities include:

- Security services.
- Medical services.
 - ✓ *Clinic hours 9:00 am – 4:00 pm.*
 - ✓ *On call Doctor 24/7.*
 - ✓ *Ambulance available on campus 24/7.*
- Communal Self-service laundry area (for free).
 - o 4 Washing Machines
 - o 2 Dryers
- Maintenance services (for free).
- High speed Wi-Fi (for free).
- TV Viewing Room



House Manners:

In order to live in the dormitory, all of our students must abide by the rules and keep their rooms/apartments clean, tidy and mind the usage of the equipment available.

The student is responsible for his residence in the dormitory during his/her study period.

Here are some of the house manners students must keep in mind;

- No pets allowed.
- No smoking.
- Students must maintain the appliances and the cleanliness of the apartment.
- No visitors are allowed unless in the designated area for visitors after acquiring approval.
- No males allowed in the females dorm and vice versa.
- No major gatherings without acquiring permission first.
- No loud noises.

Dormitory Guidelines and Regulations

Dear Students,

Welcome to the university residence of the Egypt-Japan University of Science and Technology.

In the interest of the university and residence administration for your public health and to provide an appropriate atmosphere for the educational process, we kindly ask you to abide by the following regulations:

- *The TV viewing hall for African students and Egyptian graduate students is allocated in Building (5).*
- *Male and female students are only allowed to enter the activities hub according to the dates set for each based on the monthly subscription, which starts from the 1st until the 30th of the month to practice sports activities and eat meals in the restaurant located within the building. Note that the monthly subscription expires at the end of the month and has nothing to do with the beginning of the subscription.*
- *Male and female students are allowed to meet within the campus area, which is the open area between the southern and northern campus. Male students are not permitted to enter the southern campus for families and female students, nor are female students allowed to enter the northern campus for male students.*
- *Bicycles are to be parked in the place designated for them outside the residential building and are not to be placed at the entrance to the building.*
- *Male and female students have the right to practice activities in the outdoor courts on the scheduled dates, from five in the afternoon until nine and a half in the evening every day, except for the tennis courts, which are set according to the subscription schedule.*
- *In the event that there is a need to conduct seminars or joint scientific activities between male and female students, a hall is allocated at the HQ for male and female students from four in the afternoon until eleven in the evening, by sending an email to the university residence administration.*

- *Students must abide by the dorm, building and room that was assigned to them by the Housing Department and officials, and may not exchange rooms or move to another room, even for a short period, until after a transfer request has been submitted and he/she is informed of its approval.*
- *The contents of the room are handed over to the student by the housing supervisor through a signed report of receipt. The student keeps a copy of the report, and the original is kept at the Housing Department. Students are obligated to preserve the upkeep of the contents of the room by delivering it at the end of the stay in the same condition in which it was received.*
- *Students are not allowed to hold seminars, meetings, parties, or distribute publications without prior permission from the university administration represented by the university's vice president for education and academic affairs. The approval is then sent to the Housing director to take all necessary measures.*
- *The student has the right to submit his suggestions regarding improving the service in the university dormitories to the director of the Housing Department to take what he deems appropriate and to present the matter to the university administration by submitting a complaint to the supervisor or the Housing director.*
- *In the event of required maintenance in the room or building, the supervisor is notified as soon as it occurs to take the necessary action.*
- *The student has the right to use the laundry facilities in the residence halls according to the conditions set by the Housing Department.*
- *All students are obligated to maintain the equipment in their room and in the residence buildings, according to the instructions stated for using each device. In the case of misuse, the costs of repair and maintenance of the device are charged to the student who caused the breakdown based on a memorandum submitted by the supervisor to the Housing Director.*
- *Students are not allowed to use their laptop to play songs and movies at a high volume which may disturb others.*

- *Monetary transactions are not permitted between students and housing employees in return for providing a service or under any condition.*
- *Students are not allowed to bring any kind of pet (cat, dog, fish, turtle,) inside their room or inside the residence buildings.*
- *Students are not to hang any posters inside the room or inside the residence buildings.*
- *Students are not to be wasteful and are to maintain water and electricity consumption. They are not to leave lights, air conditioning and water running without use, and are to report immediately any malfunctions that may lead to increased consumption.*
- *Smoking is not allowed inside the rooms, apartment, building, or any closed area within the university dormitory.*
- *Students are to maintain the cleanliness of the building, and the room in particular, while abiding by the room cleaning instructions set by the building supervisor.*
- *The housing supervisors are allowed to pass by the rooms and carry out =necessary inspection.*

Useful Applications

Useful apps and websites:

1. “Bkam?” to compare prices between shops
2. “FilBalad” Cinema guide
3. Booking.com
4. Airbnb
5. Tripadvisor
6. “Here wego” offline maps
7. Yellowpages.com.eg

Travel Abroad Regulations

For Scholarship students who wish to travel back to their home country during their study period, below are the regulations set by E-JUST;

- These regulations apply to all PG international students who receive scholarships.
- Student must submit a traveling abroad request to student affairs office and the academic department to get the necessary approvals (Academic Advisor/Main Supervisor approval, department council approval, school council approval and education council approval) and submit a copy to the international affairs office and campus management.
- The travel must not affect the student’s academic performance or cause any delays.
- The travel request must specify the exact duration of the travel period (start and end dates).
- The travel must be during the official term break.
- The student is allowed only one travel request during his/her entire study period and must not exceed 1 month.
- The student shall bare all of the expenses.
- The student will not receive the monthly stipend during his/her travel period.
- No study period extension will be approved in substitute of the travel period.
- Student must get all the required approvals before travelling otherwise the scholarship may be suspended and will be held accountable.
- Effective date of this regulation is: October 1,2021.